



STETTIN ELEMENTARY SCHOOL



September 6, 2018

BE RESPECTFUL AND KIND - BE SAFE - WORK HARD AND DO YOUR BEST

stettin.wausauschools.org

109 N. 56th Avenue
Wausau, WI 54401
PHONE 715-261-0205
FAX 715-261-2801

PRINCIPAL - Kelly Halvorsen
khalvors@wausauschools.org

SECRETARY - Mary Steffen
msteffen@wausauschools.org

SCHOOL HOURS

Day Begins - 8:30 am
Dismissal - 3:30 pm

OFFICE HOURS 8:00 am - 4:00 pm

***PLEASE CALL SCHOOL AT 715-261-0205
WHEN YOUR CHILD IS GOING TO BE
ABSENT**

District Handbook

The Wausau School District Parent/Student Handbook is located
on the district website.

The link below will take you directly to this year's handbook.

[Parent/Student Handbook](#)

DATES TO REMEMBER

- 9/14 School Spirit Day
- 9/18 PTO Meeting
- 9/19 Bus Safety Program
- 9/28 School Spirit Day
- 10/2 Family Night
- 10/9 Football Jamboree/Thom Field
- 10/10 Lifetouch Picture Day
- 10/10 KDG to Grand Theater
- 10/12 School Spirit Day
- 10/12 Volleyball Jamboree /West
- 10/16 Fire Prevention Program
- 10/16 PTO Meeting
- 10/18 Parent/Teacher Conferences
- 10/19 KDG to Willow Springs
- 10/22 Parent/Teacher Conferences
- 10/25 No Classes
- 10/26 No Classes
- 11/1 1st Quarter Ends
- 11/2 No Classes PM - 11:30 Dismissal
- 11/8 Report Cards Sent Home
- 11/9 School Spirit Day
- 11/9 Grade 1 to School Forest
- 11/13 PTO Meeting
- 11/15 Lifetouch Re-Take Day

School Hours

- 8:15 - Playground Supervision Begins
- 8:15 - Breakfast
- 8:30 - First Bell -Students Enter School
- 8:35 - Second Bell - School Day Begins

GRADE	LUNCH	RECESS
Kindergarten	11:40	12:00
Grade 1	11:30	11:50
Grade 2	11:50	12:10
Grade 3	12:00	11:40
Grade 4	12:30	12:10
Grade 5	12:30	12:10

Dismissal 3:30



2018 - 2019

FOOD SERVICE PRICES

Breakfast - \$1.35

Lunch - \$2.25

Staff/Visitor - \$3.50

\$9.00/ MILK CARD (exact amount only)
FOR SNACK OR 45 CENTS/MILK
(for cold lunches)

MAKE CHECKS PAYABLE TO WSD
(Wausau School District)

Lunch and Milk Must Be Paid Separately

*Parents MUST call school by 8:45 to order lunch to
eat with their child.*

September				
Mon	Tue	Wed	Thu	Fri
			6 - Day 3	7 - Day 4
10 - Day 5	11 - Day 1	12 - Day 2	13 - Day 3	14 - Day 4 School Spirit Day
17 - Day 5	18 - Day 1 PTO Meeting 6:30pm	19 - Day 2 Bus Safety Program 9:00am	20 - Day 3	21 - Day 4
24 - Day 5	25 - Day 1	26 - Day 2	27 - Day 3	28 - Day 4 School Spirit Day

The Wausau School District does not discriminate against individuals on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability. Federal law prohibits discrimination in education and employment on the basis of age, race, color, national origin, sex, religion, or disabilities.

Please click on the following link [E-FLYERS](#) for a listing of family friendly activities and events sponsored by the Wausau School District and non-profit community agencies and organizations.

Important information can be found by clicking on the Stettin [PARENT HANDBOOK](#) link. Please take time to read through the handbook, as it is a great resource and may help to answer questions you have regarding many areas of the school.

Click on the following link for the [HOT LUNCH MENU](#). We will no longer be printing and sending home. Parents can also sign up to receive menus via emails.

Let the Adventures Begin!

OFFICE NEWS

SCHOOL ARRIVAL AND RECESS

Playground supervision is provided from 8:15 - 8:30 a.m. Please **DO NOT** drop off your child prior to 8:15, as there is no adult supervision. Students should enter the school through our main doors. They will hang their backpacks in assigned cubbies and then proceed to breakfast or the playground until the 8:30 am bell. All students will remain outside on the playground until the bell rings at 8:30. In the case of inclement weather, students will be allowed to enter the building at 8:15 am. Primary students (K-2) will report to the multi-purpose room for indoor morning recess and intermediate students (3-5) will report to the gym for quiet activities

ATTENDANCE

Our instructional day begins at **8:35 a.m.** Children arriving at school after this time are considered tardy. Students arriving **after** 9:00 a.m. or leaving **before** 3:00 p.m. will be marked absent for 1/2 day. **STUDENTS ARE REQUIRED TO BRING A NOTE FROM A DOCTOR/DENTIST TO BE EXCUSED FOR AN APPOINTMENT DURING THE DAY.** Please call the office by 9:00 a.m. if your child will not be attending school.

STUDENT SNACKS

If your child's classroom has a scheduled snack time, each student will need to supply his or her own snack. **Snacks must be free of nuts or nut butters, such as peanut butter or "Nutella".** If you choose to send a food item for your child to share to celebrate a special occasion such as birthday, it will need to be store bought with an intact ingredient label. **Allergy information on the label should ensure that the treat is free of all nut and nut ingredients. Please save homemade treats for parties at home.** If you are in need of assistance, please contact Sara Welsh at 715-261-0205 or swelsh@wausauschools.org.

PTO NEWS



PTO Corner



September 6, 2018

Welcome Back!

We are looking forward to a wonderful school year! Thank you to all of the families who stopped at our table at Open House to pay fees, return the volunteer form, fill out the parent directory, and shop our spirit wear. If you did not have the opportunity to do this, there is still time.

- PTO fees (green paper) are collected in lieu of a fall fundraiser. The suggested amount is \$13 per student. Forms were included in the summer mailing. If you need another copy, please email stettinpto@gmail.com
- Volunteer forms (yellow paper) were included with the summer mailing in August and can also be found in the PTO dropdown menu of the Stettin webpage.
- Family Directory - a copy of the family directory will be shared only with families who shared their information. The directory will be emailed to you at the end of September. You can find a link to this Google survey on our facebook page or on the PTO dropdown menu of the Stettin webpage.
- Spirit Wear - Spirit wear forms and prices can be found on the PTO dropdown of the Stettin webpage. You may order at any time during the school year.
- Popcorn Opt Out (purple paper) - All students will receive popcorn with a little candy inside unless you opt them out. If your child is allowed to participate, you don't need to fill out this form.

Any forms, fees, or other papers can be returned to the school office. Checks should be made out to **Stettin School PTO**.

Our Mission

The mission of the Stettin PTO is to provide a positive and enhanced environment to Stettin Elementary School by supporting the staff and children through the use of funds and volunteers. It is our belief that the team effort of a parent and teacher organization creates a welcoming forum to meet and share ideas, organize activities and build lasting relationships within the Stettin Community. We are all making a difference in our Stettin community school.

Our 2018-2019 Team

Kelly Raduechel and Audrey Wittry will serve as co-presidents.

Jess Tipple will serve as treasurer.

Sam Haupt will serve as secretary.

Tia Misoni will serve as volunteer coordinator.

Alyssa Cruise will serve as social media liaison.

All are welcome! Please join us for our PTO meetings. Free childcare will be provided. Most meetings will take place in the school library and child care will be in the gym. Meetings are held on the third Tuesday of the month with the exception of November (2nd week).

2018-2019 Schedule of PTO Meetings (subject to change, watch the Wildcat for more information)

- September 18, 2018 @6:30 p.m.
- October 16, 2018 @6:30 p.m. ~ Pancake Breakfast Committee will meet from 6-6:30 p.m.
- November 13, 2018 @6:30 p.m. ~ Pancake Breakfast Committee will meet from 6-6:30 p.m.
- December 18, 2018 @6:30 p.m. ~ Pancake Breakfast Committee will meet from 6-6:30 p.m.
- January 15, 2019 @6:30 p.m. ~ Pancake Breakfast Committee will meet from 6-6:30 p.m.
- February 19, 2019 @6:30 p.m. ~ Pancake Breakfast Committee will meet from 6-6:30 p.m.
- March 19, 2019 @6:30 p.m. ~ Pancake Breakfast Committee will meet from 6-6:30 p.m.
- April 16, 2019 @6:30 p.m.
- May 21, 2019 @6:30 p.m.

Kelly Raduechel
Co-President
kraduechel5@gmail.com

Audrey Wittry
Co-President
alwittry@gmail.com

Jessica Tipple
Treasurer
jtipple@wipfli.com

Sam Haupt
Secretary
koenigsj@gmail.com

Tia Misoni
Volunteer
Coordinator
tia.jones1112@gmail.com

Alyssa Cruise
Social Media Liaison
acruise@heartland.com

PTO Meeting Minutes - August 28, 2018

Attendance: Audrey Wittry, Audrey Jensen, Tia Misoni, Alyssa Cruise, Kelly Raduechel, Kelly Halvorsen, Tiffany Tesch, Lisa Zastrow, Jess Tipple, Samantha Haupt

Meeting called to order at 5:30 pm

Leader's Report - Audrey Wittry

- Open House - Discussion and prep
 - Folders were all labeled and stuffed.
 - We will finish setting up the gym after our meeting time.
 - Spirit Wear - There will be sample items on the table and also items that will be available for purchase.
 - Checklists and forms are ready for open house. (Note: Mary S. appreciates receiving the handouts for open house a week prior to so she could send them to print shop.)
 - *Opt-Out Popcorn Form* was sent home and will be available at the PTO table.
 - Volunteers for open house - We are a little short on the volunteers, but it looks like we will be covered as best as we can.
 - iPad Insurance - Payments can be made with Mary S. in the office at open house. The signature form that needs to be completed by the student and guardian will be sent home with students.
 - Volunteer bulletin board discussion - We prepared a sign up spot for people to see areas that they are interested in helping out for this year. This is posted in the gym between the PTO table and the Chromebook table.

New/Current Business

- Officers/Roles update -
 - Audrey W. and Kelly R. are co-presidents
 - Jess T. is the treasurer
 - Tia Misoni is the volunteer coordinator
 - Alyssa Cruise is the social media coordinator (Facebook and Instagram)
 - Sam Haupt offered to take on the secretary position
 - Audrey W. nominated Sam Haupt for secretary
 - Tia seconded the vote
 - No one opposed the vote, all in favor
 - Motion carried
- Discussion on passwords for PTO related accounts.
 - Sign-Up Genius password has been changed (Tia)
- PTO Childcare provider will be Joann Fortenberry. Kelly R. will reach out to Joann regarding the dates we need her. PTO Childcare wage is \$5.00/30 minutes.
- Facility Rental - Sam will need a special login to make room rentals for PTO events.
- 2018 - 2019 PTO Meeting Dates: (Reserve gym and library for PTO meetings.)
 - September 18 @ 6:30
 - October 16 @ 6:30 (6:00 Pancake Breakfast Pre-Meeting)
 - November 13 @ 6:30 (6:00 Pancake Breakfast Pre-Meeting)
 - December 18 @ 6:30 (6:00 Pancake Breakfast Pre-Meeting)

- January 15 @ 6:30 (6:00 Pancake Breakfast Pre-Meeting)
- February 19 @ 6:30 (6:00 Pancake Breakfast Pre-Meeting)
- March 19 @ 6:30 (6:00 Pancake Breakfast Pre-Meeting)
- April 16 @ 6:30
- May 21 @ 6:30
- There is a Stettin Newsletter 2x/month - 1st and 3rd Friday
 - Discussion - PTO officers and Kelly H. will review the minutes from our PTO meetings. Once the minutes/notes are reviewed, then they can be shared with Mary S. for the Stettin Wildcat Newsletter.
- Facebook - Reminder: Please add the Facebook link to the newsletter next month & invite friends to join our Stettin PTO Facebook page.
- There is a bulletin board in the cafeteria that PTO can display information on. Is anyone interested in updating that?
- Event dates for the school year - Audrey W. will send out an email regarding possibilities and discussion. We will edit dates via email conversation and revisit in September.
- Future PTO purchase? - Message board for guardians to see as they pick up or drop off their student(s) at school.

Announcements and Upcoming Events

- Next meeting to be held on September 18th, 2018 at 6:30 p.m.

Adjourn at 6:40